



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

April 11th, 2024 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, and K.C. Coultrup.

Staff present: Superintendent Brad VanMalsen, Asst. Superintendent Eric Schlange, District Engineer Thomas Dawes, and District Clerk Chris Montana.

Community: Jim Fisler of Mesa Water District; Doug Davert of East O.C. Water District and Yorba Linda Water District.

President Hoad called the meeting to order at 6:30 p.m.

General Community Input: None.

Presentation by Jim Fisler and Doug Davert: Jim Fisler asked for the District's vote for his re-election to the Special District seat on Orange County Local Agency Formation Commission (LAFCO). Jim reported on his efforts of transforming OC LAFCO from an initiator of annexations to a facilitator and efforts to increase public outreach. Doug Davert voiced his support of Jim Fisler's candidacy due to his long-term knowledge of LAFCO processes.

Review and Possible Approval of the March 14th, 2024 Minutes for the General Meeting of the Board: After Directors and staff reviewed the March 14th, 2024 Minutes for the General Meeting of the Board, a motion was made and carried to approve as follows:

MOTION: Secretary Woods moved to approve the March 14th, 2024 General Meeting of the Board Minutes as prepared. Treasurer Hartmann seconded, and the motion passed unanimously.

Current Bills: District Clerk Montana presented the April 11th, 2024 Claims Transmitted for Payment for County processing in the amount of \$84,590.54. After Board and Staff reviewed and discussed, Treasurer Hartmann moved to approve the Claims Transmitted for County processing as presented. Secretary Woods seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported the Total Fund Balance as of March 31st, 2024 to be \$2,841,249. The Treasurer also reviewed and signed off on the February 2024 petty cash and payroll account and LAIF bank account reconciliations.

Clerk's Report and Review of Trial Balance: The Clerk reviewed the March 31, 2024 trial balance with Board and staff. The Clerk reported that the annual CIWQS questionnaire had been completed and filed, the Notice Inviting Bids for the Broadway Pump Station Bypass Sewer Project had been published, and the 2023 financial statement audit was complete. No adjustments had been made, and financial statement reports would be distributed at next month's meeting.

Sunset Beach Sanitary District
General Meeting of the Board Minutes
April 11th, 2024

Superintendent's Report (see attached): Superintendent VanMalsen discussed the attached report and sewer system flows. The Superintendent also reported that an inspection of the District's generator by AQMD was scheduled for tomorrow.

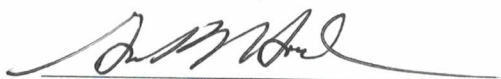
Engineer's Report (see attached): District Engineer Dawes discussed the attached Engineer's Report and recommended actions. After Board member inquiries were made and answered by the District Engineer, the following motions were made and carried:

MOTION: Director Coultrup, per the District Engineer's recommendation, moved to authorize LSA to continue negotiating with four tribes as required by the Coastal Commission, using already approved construction monitoring funding in the amount of \$12,000 (\$7,000 of which has already been advanced). Treasurer Hartmann seconded, and the motion passed unanimously.

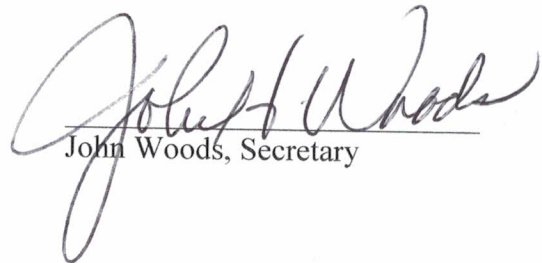
MOTION: Director Coultrup, per the District Engineer's recommendation, moved to authorize SCS Engineers to do collection and testing of Groundwater Discharge in accordance with the RWQCB requirements and their March 14, 2024 Proposal, in an amount not to exceed \$40,000, with no expenditures allowed unless and until construction commences. Treasurer Hartmann seconded, and the motion passed unanimously.

New Business / Board Member Items: None.

Adjournment: As no other business was presented to the Board, Director Coultrup moved for adjournment at 7:15 p.m., Treasurer Hartmann seconded, and the motion to adjourn passed unanimously.



Graham Hoad, President



John Woods, Secretary