

Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

September 11th, 2014

7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Secretary Graham Hoad, and Director Bernard Hartmann
Staff present: Engineer Tom Dawes, Superintendent Jim Caslin, Clerk Chris Montana.
Community: None.

President Woods called the meeting to order at 7:10 p.m.

Community Input: None.

Minutes of the August 7th, 2014 General Board Meeting: The Directors read the minutes of the August 7th, 2014 General Meeting of the Board of Directors. Director Hartmann moved to approve the minutes as prepared. Secretary Hoad seconded. The motion was passed unanimously.

Minutes of the August 7th, 2014 Closed Session: The Directors read the minutes of the August 7th, 2014 Closed Session. Secretary Hoad moved to approve the minutes as prepared. Director Hartmann seconded. The motion was passed unanimously.

Minutes of the August 7th, 2014 Board of Equalization Meeting: The Directors read the minutes of the August 7th, 2014 Annual Meeting of the Board of Equalization. Secretary Hoad moved to approve the minutes as prepared. Director Hartmann seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated September 11th, 2014, totaling \$186,844.65. Director Hartmann moved to approve the Claims Transmitted for Payment as prepared. Secretary Hoad seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: In Treasurer Griffin's absence, Director Hartmann reported the Fund Balance as of September 11, 2014 to be \$1,565,160.

Review and Possible Approval to Resolution 2014-02 to Adopt FY 2014-2015 Orange County Auditor-Controller Budget: After the Board reviewed and discussed the FY 2014 Orange County Auditor-Controller Budget, a motion to approve Resolution 2014-02 to adopt such was made as follows:

MOTION: Secretary Hoad moved to approve Resolution 2014-02, as attached, to adopt the FY 2014-2015 Orange County Auditor-Controller Budget in the amount of \$2,325,128. Director Hartmann seconded and the motion was passed unanimously.

**Sunset Beach Sanitary District
September 11th, 2014 Minutes**

Clerk's Report: The Clerk reviewed the August 31, 2014 trial balance with the Board, and reported that the final Assessment Roll would be received from Assessor soon. The Clerk distributed a President's Award from the District's insurer, SDRMA, for not having filed any claims, as well as safety training materials to the Superintendent.

Superintendent's Maintenance Report: - See attached.

Engineer's Report: - See attached. After review and discussion with District Engineer Dawes, a motion was made and carried as follows to approve the Surfside Avenue Drain Line Release and Indemnification Agreement, which had been prepared by the District's legal counsel to cover separate work requested by and to be paid for by Surfside Colony Ltd.:

MOTION: Secretary Hoad moved to approve the Surfside Avenue Drain Line Release and Indemnification Agreement, and to authorize the District's President and Secretary to sign such agreement. Director Hartmann seconded and the motion passed unanimously.

After review and discussion with the District Engineer, a motion was made and carried as follows to approve Change Order No. 3 with Bensfield Engineering, Inc., which results from additional undisclosed obstructions, design changes, lateral location, and the additional work requested by Surfside Colony, Ltd.:

MOTION: Secretary Hoad moved to approve Change Order No. 3 to Agreement with Bensfield Engineering, Inc. in the amount of \$15,969.00 and to grant a time extension of 13 calendar days to contract. Director Hartmann seconded and the motion passed unanimously.

After review and discussion with the District Engineer, a motion was made and carried as follows to authorize the District Engineer to hire AESCO for asphalt compaction (AC) testing:

MOTION: Director Hartmann moved to authorize District Engineer to hire AESCO for asphalt compaction (AC) testing after the repaving of Surfside resulting from replacement of sewer line in an amount not to exceed \$1,700. Secretary Hoad seconded and the motion passed unanimously.

After review and discussion with the District Engineer Dawes regarding the placement of Emergency Generator at Broadway, a motion was made and carried as follows to authorize the District Engineer to hire Jones, Cahl and Associates to assist in preparation of Coastal Commission application:

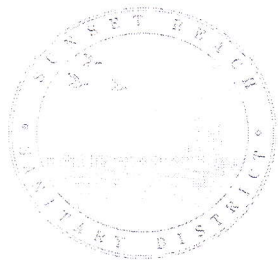
MOTION: Secretary Hoad moved to authorize District Engineer to hire Jones, Cahl and Associates to assist in preparation of Coastal Commission application for the placement of Emergency Generator at Broadway in an amount not to exceed \$1,000. Director Hartmann seconded and the motion passed unanimously.

New Business/Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting. Secretary Hoad seconded, and the meeting was unanimously adjourned at 8:05 p.m.


John Woods, President


Graham Hoad, Secretary



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RESOLUTION NO. 2014-02

The approval of the Sunset Beach Sanitary District Budget is contained in the minutes of the September 11th, 2014 Board Meeting as follows:

MOTION: To approve the budget of \$2,325,128 for the fiscal year 2014-2015 and to certify that the tax rates are levied in accordance with Sections 93 and 96.31 of the Revenue and Taxation code, as applicable.

Motion made by: *Graham K. Hoad, Secretary*

Seconded by: *Bernard Hartmann, Director*

Ayes: *3*

Nays: *0*

Absent: *2*

John H. Woods, President

Graham K. Hoad, Secretary

*I certify that this is a true and correct copy of the original,
Chris Montana, Clerk of the Board*



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Superintendent's Report
Board Meeting

September 11, 2014

1. Two (2) building permits issued, bringing our total fee's paid to the District for the last 30 day's to \$10,000.00. **(Staff)**
2. Review Flow reports.
3. Safety Training Conducted. **(Staff)**

Subject: Back Safety

4. Grease issue with new Surfside pipeline. Caused by old private laterals. Cleaned and jetted. **(Performance Pipeline and Staff)**
We will include this new pipe in our quarterly "Hot Spot" cleaning to insure there will be no blockages due to grease and sediment from the old lines.
5. We will be "Pot-Holing" North Pacific and Warner (Jack-in-the Box) on September 15 to identify the location of old laterals to connect or not connect to our new main line.
6. One (1) Emergency Call-Out w/four (4) power outages. Edison equipment failure at Garfield Sub-Station.
7. Any updates to this report will be presented at the Board Meeting.